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## Mission

RFK Charter School prepares, motivates, and supports students to achieve their college and career goals.

in partnership with their families and the community.

**Governance Council Meeting Minutes Saturday**

**July 27, 2024**

**10 a.m.**

RFK Governance Council President, Mark Walch called a regular Governance Council Meeting at 10 a.m.

**ALL Board Members:**

Mark Walch, President

Sylvia McCleary, Treasurer

April Gallegos, Secretary

Bob Edgar

Carlos Caballero

LaNika Bullington

**Zoom:**

Lawrence Barela

**Absent:**

Angel Garcia, Vice President

**Quorum:**

Yes

**Staff:**

Robert Baade

Irene Sanchez

Aradeli Ibarra

**Approval of Agenda:**

GC Secretary, April Gallegos a makes a motion to add “Disposal of Assets to July 27, 2024’s Agenda. GC President, Mark Walch seconds the motion. With a unanimous, “Yes” vote and no one opposing, “Disposal of Assets” is added to the Agenda for July 27, 2024.

GC Treasurer, Sylvia McCleary makes a motion to accept the Agenda for July 27, 2024. GC Secretary, April Gallegos seconds the motion. With a unanimous “Yes” vote and no one opposing, the agenda is accepted and carried out.

**Approval of Regular Meeting Minutes for June 20, 2024:**

GC Member, Bob Edgar makes a motion to approve the Regular Meeting Minutes for June 20, 2024, with the correction of time for the GC Training happening on July 27, 2024. GC Member, Carlos Caballero seconded the motion. With a unanimous, “Yes” vote and no one opposing, the Regular Meeting Minutes for June 20, 2024, have been accepted and carried out.

**Public Comment:**

GC Member Bob Edgar shared his experience at a conference which himself along with Robert Baade attended with Albuquerque Interfaith. The conference took place in Colorado. Bob spoke about “Pressures of the Family” and expressed interest to the GC members about receiving training. Robert Baade stated that RFK staff will indeed take the training and has requested that the GC members take a separate training course.

GC President, Mark Walch went around the table as members took interest in the conversation and agreed to take the training. Dates will be determined later.

**Board Member Angel Garcia:**

GC Secretary, April Gallegos made a motion to go into a “Closed Session.” GC President seconded the motion. With a unanimous “Yes” vote and no opposing, GC Members went into a “**Closed Session” at 10:32 a.m.**

**GC members went back into an “Open Meeting” at 10:42 a.m.**

GC Member, Angel Garcia submitted his resignation letter as well as GC Member, Michele Coleman. RFK GC Members accept the Letters of Resignation from both Angel Garcia and Michele Coleman.

**PED Status:** GC Members discussed RFK’s PED Status. Everyone is pleased and excited for all the upcoming opportunities for the RFK community.

**Middle School Report:**

MS Principal, Aaron Arellano reports:

* As a new year approaches, the MS will welcome back returning teachers as well as EA’s. With four days of combined PD and prep time before students return on Wednesday, August 7, 2024.
* Collaboration with the new HS Principal, Kara Sanchez, has been positive as they work together to identify systems of support for teachers as we continue to address the school’s MRI (Most Rigorous Improvement) destination.

Staff:

* Some turnover at MS has occurred and Mr. Arellano feels optimistic about the new hires they have attained as well as some new roles for returning teachers.

Students:

* Current enrollment at the MS is at 50. With multiple applications daily and meetings with families interested in enrolling their kiddos. Mr. Arellano is prioritizing reaching one hundred students in the new school year.
* Ninety-seven percent (30/31) of RFK MS 8th graders will be attending RFK HS.
* Forty out of fifty students are currently registered and are returning students from last year.

Attendance:

* Mr. Arellano states that he has been meeting with students on a one-to-one basis to address attendance issues.

Facility / Campus:

* YCC did an amazing job over the summer and expressed how great the garden looks at the MS.
* The maintenance crew has done a phenomenal job preparing for the new school year.
* There is new perimeter fencing in place with new entrance gates and there will be a new main gate coming soon.

RFK Equity Council Update**:**

Mr. Arellano states:

The priority of the RFK Equity Council will be to address and begin mapping out student support resources. Will see about shifting Equity meetings to involve staff. Mr. Arellano states It would be an exciting time to assist fresh staff members while they get acclimated to RFK.

**Finance Committee Report:**

GC Member, Carlos Caballero makes a motion to approve the Finance Committee Report for June 2024. GC Secretary, April Gallegos seconded the motion. With a unanimous vote, “Yes” and no one opposing, the Finance Committee Report is accepted and carried out.

**Cash Disbursements for June 2024:**

GC Treasurer, Sylvia McCleary makes a motion to approve the Cash Disbursements for June 2024 for, $731,723.73. GC Member, LaNika Bullington seconded the motion. With a unanimous vote, “Yes” and no one opposing, the Cash Disbursements for June 2024 are accepted and carried out.

**Bars:**

1. GC Treasurer, Sylvia McCleary makes a motion to approve Bar #001-051-2425-002-1 for $397,512,66.

GC Member, LaNika Burrington seconded the motion. With a unanimous vote, “Yes” and no one opposing, Bar is accepted and carried out.

1. GC Treasurer, Sylvia McCleary makes a motion to approve Bar #001-051-2425-002-1-I for $7312.00. GC Member, LaNika Burrington seconded the motion. With a unanimous vote, “Yes” and no one opposing, Bar is accepted and carried out.

**Lease Assistance Application / Signatures:**

GC Member, Bob Edgar made a motion to accept the Lease Assistance Application. GC Secretary, April Gallegos seconded the motion. With a unanimous vote, “Yes” and no one opposing, the Lease Assistance Application was accepted, signed by all council members, and submitted.

**Disposal of Assets:**

GC President Mark Walch made a motion to accept the Disposal of Assets. GC Secretary, April Gallegos seconded the motion. With a unanimous “Yes” vote and no one opposing. Disposal of Assets are accepted, signed by GC President, Mark Walch and submitted.

**High School & Executive Director’s Report:**

HS Report:

* Mr. Baade is going to step back and have the new HS Principal, Kara Sanchez, run the HS.
* The HS is fully staffed.
* The Summer Math Academy was extremely successful.
* Future Focus will work with seniors as well as SWEPT.
* CNM and RFK will work together for career exploration.

Registration will be next week. Staff will return August 1, 2024. Students return August 7, 2024.

**Housekeeping: training hours & conflict of interest forms:**

GC Members discussed training hours and will work on them as soon there is an opportunity to do so.

GC Members discussed changing the regular Governance Meeting dates to **EVERY FOURTH THURSDAY OF EACH MONTH.**

**Adjourn**:

GC President made a motion to adjourn the meeting. GC Member, Carlos Caballero seconded the motion. With a unanimous “Yes” vote and no one opposing. The GC meeting was closed at 12:06 p.m.

**Next meeting: August 22, 2024**

**Minutes by:**

*RFK GC Board Secretary, April Gallegos*

*RFK MS Office Manager, Aradeli Ibarra*

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***Governance Council Secretary Signature***

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***Date***